



University of Kashmir

Dean Students' Welfare

Ref. No.: DSW/KU/TR26

Date: 18 August 2026

All Heads of Departments / Directors /
Heads of Sections
Main Campus and Satellite Campuses
University of Kashmir

Subject: Timely Response to Queries and Grievances Received through the University Feedback Form

Sir/Madam,

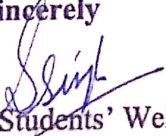
On the directions of the Hon'ble Vice-Chancellor, University of Kashmir, it is requested that all queries, suggestions and grievances received through the University Feedback Form may kindly be attended to and responded to promptly by the concerned Department/Centre/Section.

Since the grievances received through the Feedback Forum are in the public domain, it is imperative that each grievance falling within the jurisdiction of the concerned office is examined carefully and responded to in a professional, factual, courteous and time-bound manner. Timely responses are essential to uphold the University's commitment to transparency, accountability and student-centric governance.

You are, therefore, requested to kindly ensure that all such queries/grievances forwarded to your respective office are accorded priority and disposed of within the stipulated timeframe, so that no grievance remains unattended or pending unnecessarily.

The matter may kindly be accorded personal attention and due priority, in compliance with the directions of the Hon'ble Vice-Chancellor.

Yours sincerely


Dean of Students' Welfare

Copy to:

1. Special Secretary to the Vice-Chancellor, University of Kashmir, for the kind information of the Hon'ble Vice-Chancellor.
2. P.S. to the Registrar, University of Kashmir, for the kind information of the Registrar.